

**INTERAGENCY AGREEMENT– “Girl Leadership Experience Program”  
between  
Girl Scouts of Gulfcoast Florida, Inc.  
and  
The School Board of Sarasota County, Florida**

This Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015, effective July 1, 2015, by and between Girl Scouts of Gulfcoast Florida, Inc. hereinafter referred to as “GSGCF”, located at 4780 Cattlemen Rd Sarasota, FL 34233-5038, and The School Board of Sarasota County, Florida, hereinafter referred to as “SBSC” or “The BOARD”, located at 1960 Landings Boulevard., Sarasota, Florida 34231-3331.

**Purpose**

The purpose of this Agreement is to delineate the relationship and responsibilities shared by GSGCF and SBSC regarding school and after school based Girl Leadership Experience Programs provided to girls through the leadership development programs. Under this agreement, Girl Scouts will provide leadership development services to students enrolled in the schools in Sarasota County at no cost to SBSC.

**GSGCF Responsibilities**

GSGCF will:

1. In cooperation with SBSC and its school principals/directors, will enroll, match and provide a leadership program experience to girls.
2. Provide regular meetings based on curriculum with approval from school principals/directors.
3. Provide a trained facilitator to attend weekly sessions.
4. Provide mentor training, supervision, and support.
5. Provide partnership development in collaboration with the Volunteer and Partnership Office.
6. Assure that all volunteers, employees or agents who will be present on school grounds will be fingerprinted and have their backgrounds checked as provided by Florida law. GSGCF will furnish the results of all background checks to The Board before any of its volunteers, employees or agents will be permitted on school grounds while students are present. GSGCF will further immediately furnish to The Board any notifications of arrests it receives with respect to volunteers, employees or agents who are present on school grounds. GSGCF will bear the cost of the fingerprinting/background checks. The Board has the right to refuse entry onto its school grounds to any individual whose background check does not meet the requirements established by The Board pursuant to Florida law. Like other visitors to school grounds, GSGCF volunteers, employees or agents will also be subject to RAPTOR screening on school campuses. Additionally, any mentor must sign in and out of PALS count each time they are on campus to mentor.

7. Hold harmless, indemnify, and defend The BOARD, its agents, servants, employees, in their official and individual capacity, from any demand, claim, suit loss, cost, expense or damage which may be asserted, claimed or recovered against or from The BOARD its agents or employees, in their official or individual capacity, by reason of any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Agreement. This provision shall survive termination of this Agreement and shall be binding on the parties, successors, representatives and assigns and cannot be waived or varied. Nothing in this provision is intended to waive any sovereign immunity to which the Board may be entitled.
8. Provide a minimum of \$500,000 general liability insurance. As evidence of insurance coverage, GSGCF shall furnish The Board with a Certificate of Insurance prior to commencing services under this agreement.
9. Provide Information for parents and forms to secure parental permission
10. Provide Program evaluation.
11. Provide all supplies and program materials.
12. Comply with Florida's Public Records Law including:
  - a) keeping and maintaining public records that ordinarily and necessarily would be required by The BOARD in order to perform the service;
  - b) providing the public with access to public records on the same terms and conditions that The BOARD would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;
  - c) ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and
  - d) meeting all requirements for retaining public records and transfer, at no cost, to The BOARD all public records in possession of GSGCF upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the BOARD in a format that is compatible with the information technology systems of the BOARD.

### **SBSC Responsibilities**

SBSC will:

1. Assist at each school with identifying appropriate students for leadership development program, obtain GSGCF signed permission forms from the parent or guardian of identified students and referral of said students to GSGCF leadership development programs.
2. Allow GSGCF access to the campus, campus administrators and, upon securing appropriate parental consent, access to student information, i.e., demographics, schedule, grades, test scores, and attendance records to allow for mentoring program outcomes measurement.

3. Insure that each school site provides appropriate space for weekly meetings and to accommodate multiple mentors at the school sites during the same time interval if needed.
4. Provide assistance communicating with participants and families
5. Allow opportunities to recruit volunteers and facilitators from Parent Organizations, School Business Partners, Interns, or others as determined by the Principal/ Director.
6. Provide assistance in evaluating program results.
7. Work with the GSGCF liaison to assure program implementation, sharing any concerns or suggestions as appropriate.

**TERM OF AGREEMENT**

This Agreement shall be effective July 1, 2015, and remain in effect through June 30, 2016. This Agreement may be modified only with the consent of both parties. Any party hereto may terminate this Agreement, without cause, upon written notice thirty (30) days in advance of the desired date of cancellation.

Signed:

\_\_\_\_\_  
 Susan Stewart, CEO  
 Girl Scouts of Gulf Coast Florida, Inc.

Date: \_\_\_\_\_

\_\_\_\_\_  
 Frank Kovach, Chair  
 The School Board of Sarasota County, Florida

Date: \_\_\_\_\_

Approved for Legal Content  
 May 14, 2015, by Matthews, Eastmoore,  
 Hardy, Crauwels & Garcia, Attorneys for  
 The School Board of Sarasota County, Florida  
 Signed: \_\_\_\_\_ASH\_\_\_\_\_